

Columbus Community Hospital VolunTEEN Scholarship

- Overview:** Columbus Community Hospital Volunteer Services Department awards scholarships annually to recognize the gift of time given by volunteers. Every day volunteers at Columbus Community Hospital enhance patients' lives through acts of service throughout the Hospital. The volunteer services provided are appreciated by patients and staff alike.
- Purpose:** To provide scholarship assistance for any eligible VolunTEEN to be used for tuition and related expenses at a higher education institution in the United States to be used in pursuit of a degree.
- Eligibility:** Applicants must be an active VolunTEEN at Columbus Community Hospital to be eligible to apply for a scholarship. Cumulative hours may be submitted from active status date through March 31st of the year applying for a scholarship. Once hours have been totaled and submitted for an application, that VolunTEEN's service hours will be reset to "0" unless a scholarship is not awarded in which case the hours will continue to accumulate for future reapplication. Once an application has been received, it is the hope of Columbus Community Hospital Volunteer Services that the VolunTEEN will continue to volunteer to the best of his or her capacity. VolunTEENS must still be an active volunteer at the time scholarship applications are submitted. VolunTEENS are eligible to reapply annually for a scholarship as long as all requirements are met. VolunTEENS not in good standing – 3 missed assignments in a calendar year or 5 unexcused tardies in a calendar year – will not be considered for a scholarship.
- Amounts:** A maximum of 5 scholarships are awarded with amounts of \$250; \$500; \$750 or \$1,000.
- Selection Criteria:** Columbus Community Hospital Volunteer Services rate applications on the following criteria:
- Attendance
 - Organization membership and community activities
 - Leadership qualities
 - Future goals
 - Academics
 - Total hours
 - 1-99.9 hours = 5 points
 - 100-149.9 hours = 10 points
 - 150-199.9 hours = 15 points
 - 200-249.9 hours = 20 points
 - 250+ hours = 25 points
- Requirements:** Applications are accepted once per year. A completed application, accompanied by three (3) letters of recommendation and verification of service hours from the Volunteer & Guest Services Department, must be received on or before the application deadline of March 31. Incomplete applications will not be considered.

Applicants must include a certified copy of their most recent high school, college or higher education transcripts.

Applicants must be applying to an accredited school and, if selected, must provide proof of registration prior to disbursement.

Applications: Completed application, references and transcripts must be postmarked no later than March 31. Volunteer hours are verified in the Volunteer & Guest Services Department. Applicants are responsible for ensuring Columbus Community Hospital volunteer hours are correctly logged within the Volgistics Management System. Recipients of the scholarships will be announced and recognized as a part of the annual Volunteer Recognition and Service Awards Banquet in April.

Evaluation: Each application is evaluated and rated by a Scholarship Committee comprised of Columbus Community Hospital volunteers. The application is individually weighted on six criteria – attendance, organization and community involvement, leadership qualities, future goals, academics or work experience and total number of approved volunteer service hours at Columbus Community Hospital for a maximum of 100 points. Applicants' combined points from each of the six criteria determines the scholarship award amount.

Scholarships are awarded based on the following scale:

- 90-100 points = \$1,000
- 80-89 points = \$750
- 65-79 points = \$500
- 50-64 points = \$250

Unsigned or incomplete applications will not be considered.

The Scholarship Committee and/or Columbus Community Hospital Volunteer & Guest Services Department staff reserve the right to adjust/over-ride requirements as deemed necessary.