



**Columbus Community Hospital, Inc.
COMPLIANCE PROGRAM POLICY AND PROCEDURE
STANDARDS OF CONDUCT**

I. INTRODUCTION:

The Vision of Columbus Community Hospital is to be the first choice in quality and care. The Mission is to improve the health of those we serve.

II. POLICY STATEMENT:

These Standards of Conduct have been adopted by the Columbus Community Hospital, Inc. (CCH) Board of Directors to provide standards by which employees of CCH will conduct themselves in order to protect and promote organization-wide integrity and to enhance CCH's ability to achieve the organization's mission. The Standards of Conduct are obligatory with all Columbus Community Hospital, Inc. (CCH) employees and are intended to provide guidance to the employees.

III. STANDARDS OF CONDUCT

The following standards are fundamental and are based on the expectation that all CCH employees shall meet or exceed these requirements. CCH is committed to the highest standards of business ethics and integrity. CCH employees will conduct their activities in compliance with applicable laws and have a duty to act in a manner consistent with the following standards:

- A. Become and remain educated and informed of job responsibilities.
- B. Exercise good faith and honesty in all dealings and transactions.
- C. Create a workplace that fosters unity, respects the inherent dignity of every person, promotes employee participation and ensures safety and well-being.
- D. Promote a high level of knowledge and skill among all employees in order to provide a high quality of care.
- E. Provide accurate and truthful information in all transactions.
- F. Maintain and protect the confidentiality of patient, employee and organizational information.
- G. Exercise responsible management of both human and financial resources.
- H. Avoid conflicts of interest and/or the appearance of conflicts.
- I. Carry out duties in an ethical manner.
- J. Report conduct suspected to be illegal.

Employee Signature: _____ Date: _____

Witness: _____ Date: _____

Dept. Supervisor Approval	Date	Dept. Director & VP Approval	Date	Com/Brd Approval	Date
				Board	2/21/00
Origination Date (If Known)	2/00	Review Date (Without Change)	11/03	Last Revision	
Notification of Change Required? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, to whom? <input type="checkbox"/> Department Directors <input type="checkbox"/> Nursing Department Directors <input type="checkbox"/> All Employees					